



Lakeport Fire Protection District

445 N. Main Street Lakeport, CA 95453 - (707) 263-4396

Any person may speak for 3 minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings. Non timed items may be taken up at any unspecified time. The public is allowed to comment before any action is taken by the Board on any specific issue.

Agenda of public meetings and supporting documents are available for public inspection in the Fire District Office, Lakeport Station, 445 N. Main Street California.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Board of Directors’ meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

BOARD OF DIRECTORS' REGULAR MEETING
5:00 P.M., October 8th, 2019, Lakeport Fire Station

MINUTES

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *Call to Order: Chairman Davidson called the meeting to order at 5:00 pm.*
- A2. *Pledge of Allegiance: Vice Chairman Whitehead led the Pledge of Allegiance.*
- A3. *Roll Call: Director Williams, Vice Chairman Whitehead, Chairman Davidson, Directors Flora, and Gabe.*

B. CONSENT CALENDAR:

Approval of consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for later discussion.

- B1. *Motion to Approve October Agenda as submitted:*
- B2. *Motion to approve September 10th, 2019 Regular Meeting Minutes as submitted:*
- B3. *Motion to approve October Warrants as submitted:*

WILLIAMS/WHITEHEAD MOTIONED to approve all consent calendar items as presented/submitted. AYES: Director Williams, Vice Chairman Whitehead, Directors Flora and Gabe. NOES: None. MOTION CARRIED

C. CITIZENS' INPUT:

Any person may speak for three minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today’s agenda. Prior to this time speakers are asked to fill out a form (giving name, address, and subject) available in the Clerk’s Office or during Board meeting.

- C1. *Thank you letter from citizen – Mandi informed the board that a woman had*

come into the office wanting to know the names of the firefighters on call the night of September the 6th as they had “saved her life” and she wished to thank them. She wrote a thank you note and made copies for all 4 firemen and the chief. Mandi included it in the board packet for the board to read.

D. COMMUNICATIONS:

D1. Reports:

D1.1. Chief's Report - Interim Chief Bergem discussed the following topics:

PG&E Public Safety Power Shutoff (PSPS) – it has been confirmed from several conference calls that a PSPS will take place for Lake County starting at midnight on 10/9/19 and lasting until 10/10/19 at 5:00 pm unless something changes. Power restore time can take 2-5 days. Station 50 is prepared with generator, food, water, and fuel. We are staffing 4-0 and might up this to 6-0 depending on call volume.

Control Burn – we participated in a control burn last Tuesday, but Brandon will cover this in the volunteer’s report.

Training – Brandon will be going to a terrorist bombing training along with a Lakeport PD officer in early December in New Mexico. This is federally funded so the district will pay the expenses upfront and seek reimbursement when the training is complete.

Engine Research – The on duty crews have been doing research and creating a wish list for a new engine which we hope to purchase within the next year. There was some discussion on this, but this will be an ongoing project for now.

SAFER Grant – 5 rounds of emails came out and we were not on any of the receiving lists. We have not received a rejection letter however the final day of rewards was supposed to be September 30th so this doesn’t look good for us receiving these grant funds.

D1.2. Administrative Assistant/Financial Report – Mandi discussed the following topics:

Ambulance Billing - It was brought the Nichole’s attention that System Design had not been billing for AMAs (against medical advice) or treat and release at scene for patients. As long as a PCR (patient care report) is completed they can bill for these types of calls and Medicare and Medical will pay a portion. Nichole discussed this with the chief and myself and we instructed System Designs to start billing for these calls.

Training – I will not be attending the CSDA training in November.

Direct Charges – Director Flora forwarded me an email on 9/12/19 in regards to entering into a contract with the County of Lake collecting property taxes for the fire districts. There has never been a contract before. Two of the other fire districts brought this to their legal counsel for input and it will be brought up at the next chief’s meeting. I will keep the board informed on this matter.

D1.3. Volunteer Firefighters' Association Report – Brandon discussed the following topics:

Dinner Dance Auction – All of the volunteers are hard at work on their annual upcoming dinner, dance, auction which I next week (Saturday the 19th) at the Lake County Fairgrounds.

They have the Hero’s for Health & Safety event coming up with weekend where they will be taking two engines to participate in this event.

Training Burn – They participated in a training burn at Linda Lane (the sewer ponds). They do this every year and it was a success with a great turnout, 18 people.

D1.4. Professional Firefighters' Report – NO REPORT.

D1.5. City Council Representative's Report – NO REPORT.

D2. Directors' Activity Report – NO REPORTS.

TIMED ITEMS

E. REGULAR ITEM:

- E1. *Report, discussion, and possible action on establishing a negotiation team. (Interim Chief Bergem)*

It was suggested by the board for Interim Chief Bergem to contact Ryan Jones, the district's new legal counsel and seek his advice on this matter and report back to the board.

- E2. *Report, discussion, and possible action on billing for 276 parcels not on the tax roll due to exempt status. (Mandi Huff)*

It was suggested by the board for Mandi to forward this list to the county and see if they would be able to bill out these accounts on behalf of the district and report back to the board.

F. OTHER BUSINESS:

- F1. **Station 51 Rental update** – *No real updated, the Gleaners are still looking for a larger building to occupy.*

- F2. **Arson Investigations** – *Interim Chief Bergem looked into several potential investigators the district could use. Lake County Fire will allow their investigator to be used as long as a contract is signed and over time is paid for their employee. This item was requested to be removed as a standing item on the agenda and added to the chief's report in the future.*

- F3. **Discussion on Ordinance for solar and other fees** – *Mandi, Don, and Alan will meet to finalized verbiage for both an ordinance for the new solar panel mitigation charges and the resolution for additional fees to be added to the existing fee schedule and report back to the board at the next meeting.*

- F4. **Fuel bids** – *Interim Chief Bergem is in the process of collecting bids from local vendors for propane, gasoline, and diesel. He will include his finding in his chiefs report at the next meeting.*

- F5. **Cal Fire Dispatch** – *Since Chief Mike Parkes was in attendance they discussed dispatch no longer being a standing item on the agenda unless there is an issue in the future. Mandi will inform Chief Parkes if dispatch is on the meeting agenda so a Cal Fire representative can be in attendance. One successful ride along has occurred with a Cal Fire Captain. Chief Parkes stated they hope to send him back a few more times along with a few other members of the ECC (emergency command center.) Vice Chairman Whitehead asked if members of the board or staff could come down and tour ECC and see how things are run. Chief Parkes stated absolutely they would be happy to accommodate this.*

G. ITEMS TO BE ADDED TO THE NEXT AGENDA:

- *Station 51 Update.*
- *Tax Exempt Status Charges.*

H. MEETING ADJOURNED:

WILLIAMS/GABE MOTIONED to adjourn the meeting at 5:45 pm. **AYES:** Director Williams, Vice Chairman Whitehead, Directors Flora and Gabe. **NOES:** None. **MOTION CARRIED**

Respectfully submitted, _____
MANDI HUFF
Board Clerk

READ AND APPROVED: _____
DONALD DAVIDSON
Board Chairman