

**LAKEPORT FIRE PROTECTION DISTRICT
445 NORTH MAIN STREET
LAKEPORT, CA 95453
REGULAR MEETING MINUTES OF SEPT. 12, 2017**

CALL TO ORDER: Chairman Whitehead called the meeting to order at 5:00 p.m.

Pledge of Allegiance:

Roll Call: Chairman Whitehead, Vice Chairman Whipple, Directors Williams, Mills and Davidson were present.

AGENDA, CLAIMS AND MINUTES: The Sept. 12, 2017 agenda and claims were approved as submitted; the Regular Meeting minutes of Aug. 8, 2017 and the Special Meeting Minutes of Aug. 22, 2017 were approved as submitted.

PETTY CASH CLAIMS: There were no Petty Cash Claims submitted.

CORRESPONDENCE: A thank you note from the Mendocino College Foundation was received thanking the District for the use of the BBQ for their annual "Welcome Back " for students.

CHIEF'S REPORT: Chief Hutchison reported he has been busy with meetings: Cal Fire, Heroes for Health Fair, vegetation abatement and others; the ambulance staff at the Fair was very busy with numerous calls; Fire District staff and volunteers attended Rob Rumpf's service and helped put the ladder truck flag up; the used Ambulance met the approval of Dan Kane and is currently being driven from Iowa to Calif.; recruiting of additional Part time Firefighters and Inter-facility Paramedics/EMTs continue; 3 interviews are scheduled for Sept. 21st; the Chief and other District Fire Chief's attended the Board of Supervisors meeting, the relinquishing of "Red Net" was a contentious topic (Sheriff Martin is not in favor of & Red Net is licensed through the County of Lake), the discussion will continue on the various changes that need to be accomplished to move dispatch services to Cal Fire by Jan. 1, 2018; the Chief was approached by the Big Valley Rancheria to do control burns when the "burn ban" is lifted; the Chief has been studying the sources of revenue that the District relies on; the Chief reported calls/costs have increased substantially and revenue has not; 27% of the Fire District does not pay property tax; the Chief is working with the Captains on implementing committees for training, health/safety etc...

ADMINISTRATIVE ASSISTANT'S REPORT: The Administrative Assistant reported she has been busy; the Type 3 Engine Grant is officially "closed out"; the Fire vs Ambulance report has been completed, the annual audit is scheduled for Oct. 9th, she has been scheduling interviews, implementing the paperwork for new hires, GEMT is due by Nov. 30, 2017 and the Direct Charges went smoothly which included the charge increase to property owners in the City.

BOARD OF DIRECTOR'S REPORT: Director Whipple mentioned he was in favor of pursuing going to the voters on increasing the Direct Charges in the County since it has not been increased since 1996; Director Whipple also mentioned the Volunteers and Chief did a great job at the Car Show.

VOLUNTEER FIREFIGHTER'S REPORT: Volunteer President Jordan Mills mentioned that the Dinner, Dance Auction is on Oct. 21st; also mentioned was that the Volunteers used \$23,000.00 of the money earned at the DDA to purchase hi-tech hoses and nozzles for the District.

OLD BUSINESS:

Report and discussion on the purchase of the used ambulance for \$12,500.00; Chief Hutchison mentioned that the ambulance is on its way from Iowa and it should not take long at all to get it into service.

NEW BUSINESS:

Report, discussion and possible action on Lakeport Fire changing ambulance billing services; Chief Hutchison discussed with the Board that he and the Administrative Assistant met with Ted Peterson of Novato Fire to discuss the possibility of moving the ambulance billing service from Health Services Integration to Novato Fire due to the lack of service and low revenue received with H S I; other Fire Districts that have moved their service to Novato Fire and have seen an increase of revenue; the Novato Fire Board has approved doing billing services for Lakeport Fire; a motion was made by Director Davidson with a second to the motion by Director Williams authorizing Chief Hutchison to sign the agreement with Novato Fire (start date of Jan. 1, 2018) and move billing services from Health Services Integration to Novato Fire District; the motion was passed unanimously by the Board and the reading was waived.

OTHER BUSINESS: Mireya Turner, Mayor pro tem said the City is working on passing an EMS jurisdiction resolution; Chairman Whitehead asked if there was any other info. to discuss about Cal Fire; Chief Hutchison said an agreement is being drafted and will be reviewed; this agreement should be ready for the Oct. 10, 2017 Board Meeting; Director Whipple mentioned the Finley Station was tagged with graffiti.

AGENDA ITEMS FOR OCT. 10, 2017 REGULAR MEETING:

- a) Report and discussion on the process of the District moving dispatch services to Cal Fire.
- b) Report and discussion on the District being placed on the ballot for voter approval of a Direct Charge increase in the County.
- c) Report and discussion on the recent used ambulance purchase.

CLOSED SESSION:

Salaries, Salary Schedules or Fringe Benefits pursuant to Section 54957.6 of the Ralph M. Brown Act.

- a) Represented employees

Chairman Whitehead adjourned to a Closed Session 5:30 and reconvened the Regular Meeting at 5:55 p.m.

Action Taken from the Closed Session:

There was no action taken in the Closed Session

ADJOURNMENT: The Meeting was adjourned at 5:58 pm.

Chairman, John Whitehead



Respectfully submitted,



Linda K. Buckner

Administrative Assistant/EMT