



# Lakeport Fire Protection District

445 N. Main Street Lakeport, CA 95453 - (707) 263-4396

## **BOARD OF DIRECTORS' REGULAR MEETING** **5:00 P.M., July 13<sup>th</sup>, 2021, Lakeport Fire Station**

### **MINUTES**

#### **NON-TIMED ITEMS**

##### **A. OPEN MEETING:**

- A1. *Call to Order: Chairman Whitehead called the meeting to order at 5:00 PM*
- A2. *Pledge of Allegiance: Chairman Whitehead asked the Chief to lead the Pledge.*
- A3. *Roll Call: Director Deas, Director Lucas, Chairman Whitehead, Vice Chairman Gabe, Director Flora.*
- A4. *Cal PERS Pension Presentation by Dmitri Semenov from Ridgeline Municipal Strategies (TABLED UNTIL LATER IN THE MEETING DUE TO TECHNICAL DIFFICULTIES)*

##### **B. CONSENT CALENDAR:**

- B1. *Motion to Approve July 13<sup>th</sup>, 2021 Regular Meeting Agendas as submitted:*
- B2. *Motion to approve June 8<sup>th</sup>, 2021 Regular Meeting Minutes as submitted:*
- B3. *Motion to approve July Warrants as submitted:*

**FLORA/GABE MOTIONED** to approve all consent calendar items as submitted. **AYES:** Director Deas, Director Lucas, Chairman Whitehead, Vice Chairman Gabe, and Director Flora.

##### **C. CITIZENS' INPUT:**

**NO REPORT.**

##### **D. COMMUNICATIONS:**

- D1. *Chief's Report – Chief Thomas touched on the following topics:*

*Two of our part-time employees were promoted to full-time on 7/1/2021 and they will both be attending medic school beginning in August.*

*We have two open firefighter paramedic spots. Flew the openings on three websites and received three applications. Interviews are tentatively scheduled for 7/30/21 with physicals, finger printing, and backgrounds to follow.*

*Chief is working on getting a district and board policy manual in place. He is in the review process of the Leipol policies already in place.*

*Training to have volunteers be capable of driving the water tender to incidents is under way and he will keep the board updated.*

*He has received two bids to have station 52's floors cleaned and is awaiting a third.*

*He is looking into three bids to outsource plan reviews until someone becomes trained and can take this task on.*

D2. *Administrative Assistant/Financial Report – Admin Huff informed the board that fiscal year close and open went smoothly. She is finalizing the final budget for fiscal year 21/22.*

D3. *Volunteer Firefighters' Association Report – Brandon Morin reported that the volunteers won the grilled cheese contest at the Rhythm and Brews Festival. There are also three new perspective volunteers now attending drills.*

D4. *Professional Firefighters' Report – NO REPORT.*

D5. *City Council Representative's Report – City Council member and the fire districts liaison Mike Green came to the meeting and introduced himself to the chief and the board.*

D6. *Directors' Activity Reports - NO REPORT.*

D7. *ADHOC Safety Committee Report - NO REPORT.*

A4. *Dmitri from Ridgeline Municipal Strategies gave a presentation to the board in regards to Cal PERS pensions and unfunded liabilities.*

## **TIMED ITEMS**

### **E. REGULAR ITEM:**

E1. (TABLED) Report discussion and possible action on hiring Rick Bergem part time to handle plan reviews. (Chairman Whitehead)

*There was some discussion on this topic and it was decided to have it removed from future agendas until the need for it to be discussed again arises.*

E2. Consideration of Resolution 21/22-01, a Resolution to increase reserves as a result of participation in the Intergovernmental Transfer program in the amount of \$128,529.87.

**FLORA/LUCAS MOTIONED** to approve Resolution 21/22-01 as submitted and waive the reading. **AYES:** Director Deas, Director Lucas, Chairman Whitehead, Vice Chairman Gabe, and Director Flora.

### **F. OTHER BUSINESS:**

*NO OTHER BUSINESS*

### **G. ITEMS TO BE ADDED TO THE NEXT AGENDA:**

*Retirement Plaque Presentation for Eric Lund*

*Final Budget*

### **H. CLOSED SESSION: **CLOSED SESSION BEGAN AT 7:01 PM****

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Jeff Thomas, Fire Chief; Paul Coble, Labor Counsel

Employee Organizations: Lakeport Professional Firefighters

**CLOSED SESSION ENDED AT 7:18 PM – NO REPORTABLE ACTION WAS TAKEN.**

### **I. ADJOURNMENT:**

**Chairman Whitehead Adjourned the meeting at 7:19 PM**

Respectfully submitted: \_\_\_\_\_  
MANDI HUFF  
*Board Clerk*

Read and Approved: \_\_\_\_\_  
JOHN WHITEHEAD  
*Board Chairman*