



# Lakeport Fire Protection District

445 N. Main Street Lakeport, CA 95453 - (707) 263-4396

## **BOARD OF DIRECTORS' REGULAR MEETING** **5:00 P.M., August 10<sup>th</sup>, 2021, Lakeport Fire Station**

### **MINUTES**

#### **NON-TIMED ITEMS**

##### **A. OPEN MEETING:**

- A1. *Call to Order: Chairman Whitehead called the meeting to order at 5:00 pm.*
- A2. *Pledge of Allegiance: Chairman Whitehead asked Brandon Morin to lead the pledge*
- A3. *Roll Call: Director Deas, Director Lucas, Chairman Whitehead, and Vice Chairman Gabe. Director Flora was absent.*
- A4. *Retirement Plaque Presentation – Eric Lund*
- A5. *Oath of Office and Badge Pinning – Nate Barnett, Solano Dominguez, Derek Reisbeck, and Sean Thomas*

*Items A4 and A5 were tabled to the September meeting.*

##### **B. CONSENT CALENDAR:**

- B1. *Motion to Approve August 10<sup>th</sup>, 2021 Regular Meeting Agendas as submitted:*
- B2. *Motion to approve July 13<sup>th</sup>, 2021 Regular Meeting Minutes as submitted:*
- B3. *Motion to approve August Warrants as submitted:*

**GABE/LUCAS MOTIONED** to approve all consent calendar items as submitted. **AYES:** Director Deas, Director Lucas, Chairman Whitehead and Vice Chairman Gabe. Director Flora was absent.

##### **C. CITIZENS' INPUT:**

**NO INPUT TO REPORT.**

##### **D. COMMUNICATIONS:**

- D1. *Chief's Report – Chief Thomas reported the following:*

*Truck 5011 has been repairs and once some final tests are completed it should be back in service this Thursday or Friday.*

*Looking into possibly outsourcing some of our mechanical projects to the North Shore Fire mechanic.*

*E1 has been placed out of service and will be towed to Sacramento for repairs.*

*In the process of hiring two new firefighter medics. They both passed backgrounds and are awaiting physical exams. Potential start date 9/1/21.*

*We had two employees start paramedic school last week.*

Request for board members to receive \$100.00 stipend for attending board meetings.

Update on floors at 52, still awaiting one bid. Also getting HVAC and pest control bids for both stations.

D2. *Administrative Assistant/Financial Report – Admin Huff reported she will be having some CAMS training with Miasha from Lake County Fire next month to continue the progress to update check stock next year.*

D3. *Volunteer Firefighters' Association Report – Branson reported they will be participating in the car show this weekend. They have 3 perspective new volunteers who continue to come to training. Also working on a county wide training to take place soon.*

D4. *Professional Firefighters' Report – NO REPORT.*

D5. *City Council Representative's Report – NO REPORT.*

D6. *Directors' Activity Reports – NO REPORT.*

D7. *ADHOC Safety Committee Report – Captain Mills reported that staff is using better mask etiquette in public, and using PPE on calls. They have assigned an infectious disease officer to help keep us stock with necessary supplies. The shifts have been using backers and had no incidents as of recent. Two shifts are staffed 3-0. They are working on a new daily rig check form. They are working on a monthly training calendar and they plan for hose testing when the new engine arrives in October.*

#### **TIMED ITEMS**

#### **E. REGULAR ITEM:**

E1. Report, discussion and possible action on adopting 2021-2022 Final Budget. (Mandi Huff)

**GABE/LUCAS MOTIONED** to approve the adopting of the final budget for fiscal year 2021-2022 as submitted. **AYES:** Director Deas, Director Lucas, Chairman Whitehead and Vice Chairman Gabe. Director Flora was absent.

E2. Report, discussion and possible action on adopting 2021-2022 Mitigation Budget. (Mandi Huff)

F. **LUCAS/DEAAS MOTIONED** to approve the adopting of the mitigation budget for fiscal year 2021-2022 as submitted. **AYES:** Director Deas, Director Lucas, Chairman Whitehead and Vice Chairman Gabe. Director Flora was absent.

#### **G. OTHER BUSINESS:**

**NO OTHER BUSINESS.**

#### **H. ITEMS TO BE ADDED TO THE NEXT AGENDA:**

**Dmitri Unfunded Liability presentation – CAL PERS.**

**Board Stipend**

#### **I. CLOSED SESSION:      **CLOSED SESSION BEGAN AT 5:48 PM****

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Jeff Thomas, Fire Chief; Paul Coble, Labor Counsel

Employee Organizations: Lakeport Professional Firefighters

**CLOSED SESSION ENDED AT 5:59 PM – NO REPORTABLE ACTION WAS TAKEN.**

J. ADJOURNMENT:

**Chairman Whitehead Adjourned the meeting at 6:00 PM**

Respectfully submitted: \_\_\_\_\_

MANDI HUFF  
*Board Clerk*

Read and Approved: \_\_\_\_\_

JOHN WHITEHEAD  
*Board Chairman*